

Permission to Attend Another Institution

Today's Date: _____

Family/Last Name: _____ First Name: _____

USC ID Number: _____ SEVIS Number: **N00**

First Semester at USC: _____ Date of Birth: _____

Telephone Number: _____ Degree Objective: Bach Master PhD Other: _____

Field of Study: _____ Current Status: F-1 J-1 Other: _____

Expected Graduation: _____ Email Address: _____

Local U.S. Address: _____

General Information

Students who wish to enroll in courses at another institution while maintaining their immigration status at USC must request permission from OIS before registering for the courses at the other institution by submitting this form.

The PTAAI letter is only a verification of a student’s full-time status at USC under the USC I-20 authorization. It is not an approval to transfer unit credit, subject credit or for major substitution. USC students who wish to transfer courses from another institution must consult their academic advisor and the USC Office of Articulation before registering for the courses at the other institution.

Eligibility Requirements

- Student must be registered full-time at USC for the same term (except for summer semesters)

Semester Enrolled at Another Institution: Fall Winter/Spring Summer
 Year: _____

Institution 1: _____
 Course(s): _____

Institution 2: _____
 Course(s): _____

For students who plan to attend multiple institutions, a separate letter will be issued for each institution.

Please verify that the information provided above is complete and accurate prior to submitting your request to OIS.

Office use: _____ units for _____. Restrictions: _____. RCL: _____.