

SEVIS Transfer from USC to Another Institution Request

Revised 03/16

Today's Date: _____

Family/Last Name: _____ First Name: _____

USC ID Number: _____ SEVIS Number: **N00**

First Semester at USC: _____ Date of Birth: _____

Telephone Number: _____ Degree Objective: Bach Master PhD Other: _____

Field of Study: _____ Current Status: F-1 J-1 Other: _____

Expected Graduation: _____ Email Address: _____

Local U.S. Address: _____

Information about the educational institution to which you are transferring:

Name of School: _____

School Address: _____

SEVIS School Code: _____ 214F _____

SEVIS Release Date: _____

THIS PORTION TO BE READ AND SIGNED BY THE STUDENT

I am aware that the release of my SEVIS number to the aforementioned institution is final and changes **CANNOT** be made by USC after the release date. I also understand that this transfer merely applies to my SEVIS record and will not automatically cancel any registrations or contracts I have at USC for classes, housing, etc. **IT IS MY RESPONSIBILITY** to withdraw from any classes I have registered for, cancel any housing, etc., as OIS will not do this on my behalf. If I do not intend to continue my degree program at USC, I will report to the Academic Records & Registrar office located in John Hubbard Hall (JHH) room 104 to request that my degree be expired in the university system. I understand that if I am currently on OPT, my OPT will automatically expire on the SEVIS Release Date, regardless of the OPT EAD expiration date. I am aware that failure to do any of these aforementioned procedures could result in fees or future academic record problems.

I have read and understood the SEVIS regulations indicated above.

Student's Signature

Date

Office use: _____ units for _____. Restrictions: _____. RCL: _____.