

*SAMPLE LETTER
COMPANY LETTERHEAD REQUIRED*

(Date)

Dear USC's Office of International Services:

I am writing to confirm that (Name of student) is employed by (Name of company) and will fulfill job responsibilities as indicated on the Form I-983 that directly relate to the student's qualifying STEM degree.

Please feel free to contact me at (email) or (Phone #) should you have any additional questions.

Sincerely,
(Signature employer)