

## Change of I-20 from PhD to Master's Degree Request

Today's Date: \_\_\_\_\_

Family/Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

USC ID Number: \_\_\_\_\_ SEVIS Number: **N00**

First Semester at USC: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Degree Objective:  Bach  Master  PhD  Other: \_\_\_\_\_

Field of Study: \_\_\_\_\_ Current Status:  F-1  J-1  Other: \_\_\_\_\_

Expected Graduation: \_\_\_\_\_ Email Address: \_\_\_\_\_

Local U.S. Address: \_\_\_\_\_

NOTE: You must meet with an Immigration Advisor or Counselor when you turn in your application.

**Required Documentation:**

Please provide a funding letter and/or a bank statement for the following:

- Tuition plus \$1000 per month for personal expenses
- \$7,200 for spouse, \$3,600 for each child

Ph.D. Field of Study: _____	Master's Field of Study: _____	Expiration Date on I-20: _____	Current GPA: _____
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**THIS PORTION TO BE FILLED OUT AND SIGNED BY YOUR ACADEMIC ADVISOR**

Please indicate # of units the student has successfully completed towards the Master's degree: \_\_\_\_\_

Has the student met all course requirements for the completion of the Master's degree? \_\_\_\_\_

• If no, please indicate # of units required to complete the Master's degree: \_\_\_\_\_

The above named student is expected to graduate with a Master's degree in (specify semester & year): \_\_\_\_\_

Is the student expected to finish the Ph.D. program at a later date? \_\_\_\_\_

This student wants to change from a Ph.D. to Master's degree for the following specific reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Academic Advisor Signature\*    Academic Advisor Name (please print)    Department    Ext.    Date

\*Viterbi School of Engineering students: please have form signed by an academic advisor in OHE 106.

Office use: \_\_\_\_\_ units for \_\_\_\_\_. Restrictions: \_\_\_\_\_. RCL: \_\_\_\_\_.