Prior to completing the I-765, please be sure you have copies of the following documents:

1) STEM OPT Extension I-20 with employment recommendation
   - Example of STEM OPT Extension employment recommendation on I-20

<table>
<thead>
<tr>
<th>TYPE</th>
<th>FULL/PART-TIME</th>
<th>STATUS</th>
<th>START DATE</th>
<th>END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>POST-COMPLETION OPT</td>
<td>FULL TIME</td>
<td>APPROVED</td>
<td>07 October 2017</td>
<td>06 October 2018</td>
</tr>
<tr>
<td>STEM OPT</td>
<td>FULL TIME</td>
<td>REQUESTED</td>
<td>07 October 2018</td>
<td>06 October 2020</td>
</tr>
</tbody>
</table>

   - Remember to check the expiration date of your OPT EAD and “Date Issued” on Page 1 of your STEM OPT Extension I-20. If your application is received by USCIS after the expiration of your OPT EAD and/or more than 60 days after “Date Issued” on Page 1, your STEM OPT Extension will be denied.

   - If you do not have an I-20 with this information DO NOT CONTINUE. Please follow the instructions for requesting a STEM OPT Extension I-20 here: https://ois.usc.edu/employment/employment-f1/opt-opt-stem/

2) If applicable, all previously issued I-20s from USC, and/or any other schools you have attended in the U.S., with an employment endorsement for:
   - Curricular Practical Training (CPT)
   - Optional Practical Training (OPT)
     - Pre- or Post-Completion
     - 24-Month STEM OPT Extension

3) All previously issued EADs, if applicable:
   - Pre-Completion
   - Post-Completion – current OPT EAD must still be valid and not expired
   - 24-Month STEM OPT Extension
   - Economic Hardship

REMINDER: If you are filing for STEM OPT Extension, please note that your STEM OPT Extension and your employment authorization will be AUTOMATICALLY TERMINATED if you CHANGE EDUCATIONAL PROGRAM LEVELS (e.g. Bachelor’s to Master’s), TRANSFER YOUR SEVIS RECORD to another school, or CHANGE VISA STATUS.

Please complete worksheet below to help you fill out the I-765.

List all SEVIS IDs you have had as a F-1 student in the U.S. This list should include SEVIS ID(s) you had while attending USC and, if applicable, from any previously attended U.S. school(s) where you were issued an I-20 for attendance.

- N____________________________________
- N____________________________________
- N____________________________________
- N____________________________________
- N____________________________________
- N____________________________________

DISCLAIMER: This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS (https://www.uscis.gov/i-765). Failure to follow these instructions may result in a denial.
**USC Office of International Services**

**Sample I-765 for 24-Month STEM OPT Extension**

---

**Application For Employment Authorization**

**Department of Homeland Security**

**U.S. Citizenship and Immigration Services**

<table>
<thead>
<tr>
<th>For USCIS Use Only</th>
<th>Fee Stamp</th>
<th>Action Block</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Authorization/Extension Valid From</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Authorization/Extension Valid Through</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

**START HERE** - Type or print in black ink.

### Part 1. Reason for Applying

I am applying for (select only one box):

- ☐ Initial permission to accept employment
- ☐ Replacement of lost, stolen, or damaged employment authorization document, or correction of my employment authorization document NOT DUE TO U.S. Citizenship and Immigration Services (USCIS) error.

**NOTE:** Replacement (correction) of an employment authorization document due to USCIS error does not require a new Form I-765 and filing fee. Refer to Replacement for Card Error in the What is the Filing Fee section of the Form I-765 Instructions for further details.

- ☒ Renewal of my permission to accept employment (Attach a copy of your previous employment authorization document.)

### Other Names Used

Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in Part 6. Additional Information.

- 2.a. Family Name (Last Name) [ ]
- 2.b. Given Name (First Name) [ ]
- 2.c. Middle Name [ ]

- 3.a. Family Name (Last Name) [ ]
- 3.b. Given Name (First Name) [ ]
- 3.c. Middle Name [ ]

- 4.a. Family Name (Last Name) [ ]
- 4.b. Given Name (First Name) [ ]
- 4.c. Middle Name [ ]

**REMINDER:** Answer all questions fully and accurately. If a question does not apply to you, please type or print "N/A" or "None" unless otherwise directed. Please refer to USCIS I-765 instructions for further guidance.

---

**Your Full Legal Name**

- 1.a. Family Name (Last Name) Trousdale
- 1.b. Given Name (First Name) Tanya
- 1.c. Middle Name [ ]

**REMINDER:** Need more space to type or to explain one or more of your answers? Please refer to the final page of these instructions for guidance. Part 6 of the I-765 is for additional information you need USCIS to know.

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**IMPORTANT:** This is a sample and does not supersede any guidance from USCIS. Applicants are responsible for reading USCIS’s I-765 instructions (https://www.uscis.gov/i-765) to ensure their form is completed correctly. The decision to approve or deny STEM OPT Extension applications is always at the discretion of USCIS.
DISCLAIMER: This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS (https://www.uscis.gov/i-765). Failure to follow these instructions may result in a denial.
USC Office of International Services
Sample I-765 for 24-Month STEM OPT Extension

13.b. Provide your Social Security number (SSN) (if known).

14. Do you want the SSA to issue you a Social Security card? (You must also answer “Yes” to Item Number 15, Consent for Disclosure, to receive a card.)

- Yes
- No

NOTES: If you answered “No” to Item Number 14, skip to Part 2. If you answered “Yes” to Item Number 15, you must also answer “Yes” to Item Number 18.

15. Consent for Disclosure: I authorize disclosure of information from this application to the SSA as required for the purpose of assigning me an SSN and issuing me a Social Security card.

- Yes
- No

Note: If you answered “Yes” to Item Numbers 14-15, provide the information requested in Item Numbers 16a-17b.

Father’s Name
Provide your father’s birth name.

16.a. Family Name
(Last Name)

16.b. Given Name
(First Name)

Mother’s Name
Provide your mother’s birth name.

17.a. Family Name
(Last Name)

17.b. Given Name
(First Name)

Your Country or Countries of Citizenship or Nationality
List all countries where you are currently a citizen or national. If you need extra space to complete this item, use the space provided in Part 6, Additional Information.

18.a. Country
Sweden

18.b. Country

REMINDER: Answer all questions fully and accurately. If a question does not apply to you, please type or print “N/A” or “None” unless otherwise directed. Please refer to USCIS I-765 instructions for further guidance.

REMINDER: You will need to include copies of all previously issued I-20s showing work authorization, including CPT and OPT I-20s, as well as any EADs you may have been issued.

Disclaimer: This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS (https://www.uscis.gov/i-765). Failure to follow these instructions may result in a denial.
Part 2. Information About You (continued)

Place of Birth
List the city/town/village, state/province, and country where you were born.
19.a. City/Town/Village of Birth
Stockholm
19.b. State/Province of Birth

19.c. Country of Birth
Sweden
20. Date of Birth (mm/dd/yyyy) 12/16/1989

Information About Your Last Arrival in the United States
21.a. Form I-94 Arrival-Departure Record Number (if any)
[1111111111]
21.b. Passport Number of Your Most Recently Issued Passport
12AB3C
21.c. Travel Document Number (if any)

21.d. Country That Issued Your Passport or Travel Document
Sweden
21.e. Expiration Date for Passport or Travel Document (mm/dd/yyyy) 12/16/2023
22. Date of Your Last Arrival into the United States, On or About (mm/dd/yyyy) 07/13/2018
23. Place of Your Last Arrival into the United States
Los Angeles LAX
24. Immigration Status at Your Last Arrival (for example, B-2 visitor, F-1 student, or no status)
F-1 Student
25. Your Current Immigration Status or Category (for example, B-3 visitor, F-1 student, parolee, deferred action, or no status or category)
F-1 Student
26. Student and Exchange Visitor Information System (SEVIS) Number (if any)
N. 11111111111

Form I-765 05/31/10

DISCLAIMER: This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS (https://www.uscis.gov/i-765). Failure to follow these instructions may result in a denial.
For STEM OPT Extension, type: Lowercase “c”, Number “3”, Capital “C” (c)(3)(C)

For 28.a., type: Degree Level - Major
Degree Level: Bachelor’s (BS), Master’s (MS), or doctorate (PhD)
EXAMPLE: Tanya Trousdale received her Master of Science in Chemistry. She would write “MS Chemistry”.

Enter E-Verify number, not EIN

REMINDER: If your degree or employer information does not fit in space provided, please see the final page of these instructions for guidance. Type as much as you can fit.

REMINDER: Check that the CIP code on your I-20 matches a code on the list of STEM-eligible degrees published by USCIS (https://www.ice.gov/sites/default/files/documents/Document/2016/stem-list.pdf). If you do not have an I-20 with a STEM-eligible CIP code, DO NOT CONTINUE. Contact OIS immediately for additional guidance.

DISCLAIMER: This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS (https://www.uscis.gov/i-765). Failure to follow these instructions may result in a denial.
Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and Signature

NOTE: Read the Penalties section of the Form I-765 Instructions before completing this section. You must file Form I-765 while in the United States.

Applicant's Statement

NOTE: Select the box for either Item Number 1.a. or 1.b. If applicable, select the box for Item Number 2.

1.a. ☒ I can read and understand English, and I have read and understand every question and instruction on this application and my answer to every question.

1.b. ☐ The interpreter named in Part 4. read to me every question and instruction on this application and my answer to every question in [ ] a language in which I am fluent, and I understood everything.

2. ☐ At my request, the preparer named in Part 5., [ ] prepared this application for me based only upon information I provided or authorized.

Applicant's Contact Information

3. Applicant's Daytime Telephone Number
   2137402666

4. Applicant's Mobile Telephone Number (if any)
   2137402666

5. Applicant's Email Address (if any)
   tanyat@usc.edu

6. ☐ Select this box if you are a Salvadoran or Guatemalan national eligible for benefits under the ABC settlement agreement.

Select 1.a.

Enter your personal contact information for 3-5
Applicant’s Declaration and Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I furthermore authorize release of information contained in this application, in supporting documents, and in my USCIS records, to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.

I understand that USCIS may require me to appear for an appointment to take my biometrics (fingerprints photograph, and/or signature) and, at that time, if I am required to provide biometrics, I will be required to sign an oath reaffirming that:

1) I reviewed and understood all of the information contained in, and submitted with, my application; and

2) All of this information was complete, true, and correct at the time of filing.

I certify, under penalty of perjury, that all of the information in my application and any document submitted with it were provided or authorized by me, that I reviewed and understand all of the information contained in, and submitted with, my application and that all of this information is complete, true, and correct.

Applicant’s Signature

7.a. Applicant’s Signature

7.b. Date of Signature (mm/dd/yyyy) 07/17/2018

NOTE TO ALL APPLICANTS: If you do not completely fill out this application or fail to submit required documents listed in the Instructions, USCIS may deny your application.

Part 4. Interpreter’s Contact Information, Certification, and Signature

Provide the following information about the interpreter.

Interpreter’s Full Name

1.a. Interpreter’s Family Name (Last Name)

1.b. Interpreter’s Given Name (First Name)

2. Interpreter’s Business or Organization Name (if any)
USC Office of International Services

Sample I-765 for 24-Month STEM OPT Extension

DISCLAIMER: This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS (https://www.uscis.gov/i-765). Failure to follow these instructions may result in a denial.

Remember to check expiration date of your OPT EAD and “Date Issued” on page 1 of your STEM OPT extension I-20.

If your application is received by USCIS after the expiration of your OPT EAD and/or more than 60 days after “Date Issued” on page 1, your STEM OPT extension will be denied.

Instructions for “Part 6. Additional Information”

If you need more space to type your response to any section on the I-765, USCIS has included Part 6 (Page 7) for you to include supplemental information. This is also where you should list all SEVIS ID numbers you have had while on F-1 (refer to worksheet on first page of these instructions).

Example 1: Tommy Trojan completed his Bachelor’s at USC on an F-1 visa in 2013. After completing his program, he returned home to South Korea for a few years to work. He returned to USC on a new I-20, with a new SEVIS ID, to complete his Master’s. He is now applying for OPT based on his Master’s. Tommy needs to write his SEVIS ID from when he completed his Bachelor’s, along with his current SEVIS ID, for Part 6.

Refer to USCIS instructions for guidance on completing pages 5 & 6.

Page 3, Part 2, Item Number 26 – type current SEVIS ID

For Example 1, the explanation is for the SEVIS Number portion from Page 3, Part 2, Item Number 26.

Part 6 – Write a short explanation. Include current and previous SEVIS IDs, degree level, and type of work authorization completed at each degree level.
EXAMPLE 2: A student’s first name is listed on her passport as “Bhuvanashree Shantilal Deepika”. Due to length, this name does not fit in Section 1.a. on Page 1.

Part 2. Information About You

<table>
<thead>
<tr>
<th>Your Full Legal Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.a. Family Name (Last Name) Narayanswamy</td>
</tr>
<tr>
<td>1.b. Given Name (First Name) Bhuvanashree Shantilal Deepika</td>
</tr>
<tr>
<td>1.c. Middle Name</td>
</tr>
</tbody>
</table>

Page 1, Part 2, Item Number 1.b. – type as much as can fit

Part 6 – Write a short explanation, and include the Page Number, Part Number, and Item Number to which your answer refers.

Example 2:

A student’s first name is listed on her passport as “Bhuvanashree Shantilal Deepika”. Due to length, this name does not fit in Section 1.a. on Page 1.

Part 6 - Additional Information

<table>
<thead>
<tr>
<th>Part 6. Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>If you need extra space to provide any additional information within this application, use the space below. If you need more space than what is provided, you may make copies of this page to complete and file with this application or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet, indicate the Page Number, Part Number, and Item Number to which your answer refers, and sign and date each sheet.</td>
</tr>
<tr>
<td>1.a. Family Name Narayanswamy</td>
</tr>
<tr>
<td>1.b. Given Name Bhuvanashree Shantilal Deepika</td>
</tr>
<tr>
<td>1.c. Middle Name</td>
</tr>
<tr>
<td>2. A-Number (if any)</td>
</tr>
<tr>
<td>3.a. Page Number 1</td>
</tr>
<tr>
<td>3.b. Part Number 2</td>
</tr>
<tr>
<td>3.c. Item Number 1.b.</td>
</tr>
<tr>
<td>3.d. First name as listed on passport does not fit in space provided. Full first name is: Bhuvanashree Shantilal Deepika.</td>
</tr>
</tbody>
</table>

For EXAMPLE 2, the explanation is for the Given Name (First Name) portion from Page 1, Part 2, and Item Number 1.b.

If you do not have sufficient space on Part 6 for additional information, you will need to attach a separate sheet of paper. On any additional papers, type or print your name and I-94 Admission number at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each sheet.

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