IMPORTANT: Starting on April 20, 2020, USCIS will only accept STEM OPT Extension applications filed with the 12/26/19 edition of the Form I-765. Applications received by USCIS before April 20, 2020 can use the 5/31/18 edition of the Form I-765. USCIS may reject or deny applications filed with the incorrect form.

The most recent edition of the Form I-765 can be found here: https://www.uscis.gov/i-765
USC Office of International Services

Sample I-765 for 24-Month STEM OPT Extension

USCIS MUST receive your STEM OPT Extension application BEFORE the expiration date of your OPT EAD. Failure to meet this deadline WILL result in a STEM OPT Extension denial.

Prior to completing the I-765, please be sure you have copies of the following documents:

1) STEM OPT Extension I-20 with employment recommendation
   - Example of STEM OPT Extension employment recommendation on I-20
   - Remember to check the expiration date of your OPT EAD and “Date Issued” on Page 1 of your STEM OPT Extension I-20. If your application is received by USCIS after the expiration of your OPT EAD and/or more than 60 days after “Date Issued” on Page 1, your STEM OPT Extension will be denied.
   - If you do not have an I-20 with STEM OPT Extension information DO NOT CONTINUE. Please follow the instructions for requesting a STEM OPT Extension I-20 here: https://ois.usc.edu/employment/employment-f1/opt/opt-stem/

2) If applicable, all previously issued I-20s from USC, and/or any other schools you have attended in the U.S., with an employment endorsement for:
   - Curricular Practical Training (CPT)
   - Optional Practical Training (OPT)
     ▪ Pre- or Post-Completion
     ▪ 24-Month STEM OPT Extension

3) All previously issued EADs, if applicable:
   - Pre-Completion
   - Post-Completion – current OPT EAD must still be valid and not expired
   - 24-Month STEM OPT Extension
   - Economic Hardship

If you are filing for STEM OPT Extension, please note that your STEM OPT Extension and your employment authorization will be AUTOMATICALLY TERMINATED if you CHANGE EDUCATIONAL PROGRAM LEVELS (e.g. Bachelor’s to Master’s), TRANSFER YOUR SEVIS RECORD to another school, or CHANGE VISA STATUS.

Please complete worksheet below to help you fill out the I-765.
List all SEVIS IDs you have had as a F-1 student in the U.S. This list should include SEVIS ID(s) you had while attending USC and, if applicable, from any previously attended U.S. school(s) where you were issued an I-20 for attendance.

• N____________________________________
• N____________________________________
• N____________________________________
• N____________________________________

DISCLAIMER: This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS (https://www.uscis.gov/i-765). Failure to follow these instructions may result in a denial.
This is a sample and does not supersede any guidance from USCIS. Applicants are responsible for reading USCIS’s I-765 instructions (https://www.uscis.gov/i-765) to ensure their form is completed correctly. The decision to approve or deny STEM OPT Extension applications is always at the discretion of USCIS.

**START HERE - Type or print in black ink.**

### Part 1. Reason for Applying

I am applying for (select only one box):

- [ ] Initial permission to accept employment.
- [x] Renewal of my permission to accept employment (Attach a copy of your previous employment authorization document).

### Part 2. Information About You

**Your Full Legal Name**

1a. Family Name [Last Name] Trousdale
1b. Given Name [First Name] Tanya
1c. Middle Name N/A

**Other Names Used**

Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in Part 6.

**Additional Information**

2a. Family Name [Last Name]
2b. Given Name [First Name]
2c. Middle Name

3a. Family Name [Last Name]
3b. Given Name [First Name]
3c. Middle Name

4a. Family Name [Last Name]
4b. Given Name [First Name]
4c. Middle Name

**REMEMBER: Answer all questions fully and accurately. In each line for all questions that do not apply to you, type or handwrite neatly in black ink:**

- “N/A” – for questions that require a written answer
- “NONE” – for questions that require a numerical answer
- Checkboxes – for questions that require a checkbox response, leave blank

**Must match passport**

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### Part 2. Information About You (continued)

#### Your U.S. Mailing Address

<table>
<thead>
<tr>
<th>5.a. In Care Of Name (if any)</th>
<th>Maria Doheny</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.b. Street Number and Name</td>
<td>1234 Sample Street</td>
</tr>
<tr>
<td>5.d. City or Town</td>
<td>Los Angeles</td>
</tr>
<tr>
<td>5.e. State</td>
<td>5.f. ZIP Code</td>
</tr>
</tbody>
</table>

**NOTE:** If you answered “No” to Item Number 6., provide your physical address below.

#### U.S. Physical Address

| 7.a. Street Number and Name | 5678 Main Street |
| 7.c. City or Town | Los Angeles |
| 7.d. State | 7.e. ZIP Code | CA | 90089 |

**Other Information**

| 8. Alien Registration Number (A-Number) (if any) | ONE |
| 9. USCIS Online Account Number (if any) | ONE |

#### Gender

| Male | Female |

#### Marital Status

| Single | Married | Divorced | Widowed |

#### Have you previously filed Form I-765?

| Yes | No |

#### Has the Social Security Administration (SSA) ever officially issued a Social Security card to you?

| Yes | No |

**NOTE:** If you answered “No” to Item Number 13.a., skip to Item Number 14. If you answered “Yes” to Item Number 13.a., provide the information requested in Item Number 13.b.


**REMINDER:** Answer all questions fully and accurately. In each line for all questions that do not apply to you, type or handwritten in black ink:

- "N/A" – for questions that require a written answer

- "NONE" – for questions that require a numerical answer

- Checkboxes – for questions that require a checkbox response, leave the checkboxes blank

**Since you already have an SSN, 15-17.b. are not applicable – leave checkboxes blank and type or handwrite in black ink “N/A” for 16.a.-17.b.**

**If you are a dual citizen, enter second country for 18.b.**

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**13.b. Provide your Social Security number (SSN) (if known).**

<p>| | | | | | | | | |</p>
<table>
<thead>
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</tr>
</thead>
</table>

**14. Do you want the SSA to issue you a Social Security card? (You must also answer “Yes” to Item Number 15., Consent for Disclosure, to receive a card.)**

- Yes
- No

**NOTE:** If you answered “No” to Item Number 14., skip to Part 2, Item Number 16.a. If you answered “Yes” to Item Number 14., you must also answer “Yes” to Item Number 15.

**15. Consent for Disclosure: I authorize disclosure of information from this application to the SSA as required for the purpose of assigning me an SSN and issuing me a Social Security card.**

- Yes
- No

**NOTE:** If you answered “Yes” to Item Numbers 14.- 15., provide the information requested in Item Numbers 16.a.- 17.b.

**Father’s Name**

Provide your father’s birth name.

**16.a. Family Name (Last Name)**

| N/A |

**16.b. Given Name (First Name)**

| N/A |

**Mother’s Name**

Provide your mother’s birth name.

**17.a. Family Name (Last Name)**

| N/A |

**17.b. Given Name (First Name)**

| N/A |

**Your Country or Countries of Citizenship or Nationality**

List all countries where you are currently a citizen or national. If you need extra space to complete this item, use the space provided in Part 6, Additional Information.

**18.a. Country**

Sweden

**18.b. Country**

N/A
Part 2. Information About You (continued)

Place of Birth
List the city/town/village, state/province, and country where you were born.
19.a. City/Town/Village of Birth
Stockholm
19.b. State/Province of Birth
N/A
19.c. Country of Birth
Sweden
20. Date of Birth (mm/dd/yyyy)
12/16/1989

Information About Your Last Arrival in the United States
21.a. Form I-94 Arrival-Departure Record Number (if any)

21.b. Passport Number of Your Most Recently Issued Passport
123AB3C
21.c. Travel Document Number (if any)
N/A
21.d. Country That Issued Your Passport or Travel Document
Sweden
21.e. Expiration Date for Passport or Travel Document (mm/dd/yyyy)
12/16/2023
22. Date of Your Last Arrival Into the United States, On or About (mm/dd/yyyy)
07/13/2018
23. Place of Your Last Arrival Into the United States
Los Angeles LAX
24. Immigration Status at Your Last Arrival (for example, B-2 visitor, F-1 student, or no status)
F-1 Student
25. Your Current Immigration Status or Category (for example, B-2 visitor, F-1 student, parolee, deferred action, or no status or category)
F-1 Student
26. Student and Exchange Visitor Information System (SEVIS) Number (if any)
N. 1111111111

REMINDER: Need more space to type or to explain one or more of your answers? Please refer to the final two pages of these instructions for guidance. Part 6 of the I-765 is for additional information applicants need to clarify for USCIS.

If applicable, enter the state and/or province of birth for 19.b.

Enter the number from your I-94 Record, which can be retrieved here: https://i94.cbp.dhs.gov/I94/#/recent-search

Most F-1 students do not have a Travel Document Number, and should type or handwrite in black ink “N/A” for 21.c. if not applicable

For 22-23, indicate most recent arrival information from I-94 travel history

Enter SEVIS number from top left corner of your STEM OPT Extension I-20

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For STEM OPT Extension, type: Lowercase “c”, Number “3”, Capital “C” (c)(3)(C)

For 28.a., type: Degree Level - Major
Degree Level: Bachelor’s (BS), Master’s (MS), or doctorate (PhD)
EXAMPLE: Tanya Trousdale received her Master of Science in Chemistry. She would write “MS Chemistry”.

Enter E-Verify number, not EIN

As a STEM OPT Extension (c)(3)(C) applicant, questions 29-31.b. are not applicable - leave checkboxes blank and type or handwrite in black ink “NONE” for 29 and 31.a.

REMINDER: Check that the CIP code on your I-20 matches a code on the list of STEM-eligible degrees published by USCIS (https://www.ice.gov/sites/default/files/documents/Document/2016/stem-list.pdf). If you do not have an I-20 with a STEM-eligible CIP code, DO NOT CONTINUE. Contact OIS immediately for additional guidance.

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Select 1.a.

Enter your personal contact information for 3-5

In STEM OPT Extension application to USCIS, include copies of:

- All previously issued F-1 I-20s* showing work authorization, including CPT and OPT
- Any previously issued EADs while on F-1 status

Use Part 6 to list your SEVIS number(s) and any associated work authorization.

*Only include previously issued F-1 I-20s that show work authorization – no other F-1 I-20 copies are

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DO NOT FORGET YOUR SIGNATURE!

Signed by hand in black ink within provided box – no typed or electronic signatures allowed

REMEMBER TO CHECK OPT END DATE ON EAD AND “DATE ISSUED” ON PAGE 1 OF STEM OPT EXTENSION I-20.

If your application is received by USCIS after the expiration of your OPT EAD and/or more than 60 days after “Date Issued” on Page 1, your STEM OPT Extension will be DENIED.

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Instructions for “Part 6. Additional Information”

Use Part 6 if you need more space to complete or clarify any responses to questions on the I-765.

EXAMPLE 1: Listing previous/current SEVIS numbers and any prior work authorization (CPT and OPT)

Use Part 6 to provide all previously used SEVIS numbers (if applicable) and evidence of any previously authorized CPT or OPT and the academic level at which it was authorized. Applicants with any previously used SEVIS numbers should use the worksheet from Page 2 of this Sample I-765 for assistance with completing Part 6.

For each question on Pages 5-6, type or handwrite neatly in black ink:

- “N/A” – for questions that require a written answer
- For questions that require a checkbox or drop-down box response, leave blank

For EXAMPLE 1, the explanation is for the eligibility category from Page 3, Part 2, Item Number 27

Part 6 – Write a short explanation; include current and previous SEVIS numbers, degree level, and type of work authorization completed under each SEVIS number

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EXAMPLE 2: Student name does not fit in space provided
A student’s first name is listed on her passport as “Bhuvanashree Shantilal Deepika”. Due to length, this name does not fit in Section 1.a. on Page 1.

If you do not have sufficient space on Part 6 for additional information, you will need to attach a separate sheet of paper. On any additional papers, type or print your name and I-94 Admission number at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each sheet.

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