IMPORTANT: USCIS will only accept STEM OPT Extension applications filed with the 8/25/20 edition of the Form I-765. U.S. federal court has temporarily stopped implementation of the Form I-765 changes and fee adjustments that were expected to go into place on 10/2/2020. Read the court’s order here. As of 10/1/2020, USCIS will continue to accept the $410 fee and 8/25 edition of Form I-765, regardless of postmarked date.

The most recent edition of the Form I-765 can be found here: https://www.uscis.gov/i-765

DISCLAIMER: This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS (https://www.uscis.gov/i-765). Failure to follow these instructions may result in a denial.
Prior to completing the I-765, please be sure you have copies of the following documents:

1) STEM OPT Extension I-20 with employment recommendation
   - Example of STEM OPT Extension employment recommendation on I-20
   - Check CIP code printed under “Program of Study – Major” on Page 1 your STEM OPT Extension I-20 matches a code on the USCIS list of degrees eligible for the STEM OPT Extension: https://www.ice.gov/sites/default/files/documents/Document/2016/stem-list.pdf. If you do not have an I-20 with a STEM-eligible CIP code, **DO NOT CONTINUE** – contact OIS immediately.
   - Remember to check the expiration date of your OPT EAD and “Date Issued” on Page 1 of your STEM OPT Extension I-20. If your application is received by USCIS after the expiration of your OPT EAD and/or more than 60 days after “Date Issued” on Page 1, your STEM OPT Extension will be denied.
   - If you do not have an I-20 with STEM OPT Extension information **DO NOT CONTINUE**. Please follow the instructions for requesting a STEM OPT Extension I-20 here: https://ois.usc.edu/employment/employment-f1/opt/opt-stem/

2) If applicable, all previously issued I-20s from USC, and/or any other schools you have attended in the U.S., with an employment endorsement for:
   - Curricular Practical Training (CPT)
   - Optional Practical Training (OPT)
     - Pre- or Post-Completion
     - 24-Month STEM OPT Extension

3) All previously issued EADs, if applicable:
   - Pre-Completion
   - Post-Completion – current OPT EAD **must still be valid and not expired**
   - 24-Month STEM OPT Extension
   - Economic Hardship

If you are filing for STEM OPT Extension, please note that your STEM OPT Extension and your employment authorization will be **AUTOMATICALLY TERMINATED** if you **CHANGE EDUCATIONAL PROGRAM LEVELS** (e.g. Bachelor’s to Master’s), **TRANSFER YOUR SEVIS RECORD** to another school, or **CHANGE VISA STATUS**.

Please complete worksheet below to help you fill out the I-765.
List all SEVIS IDs you have had as a F-1 student in the U.S. This list should include SEVIS ID(s) you had while attending USC and, if applicable, from any previously attended U.S. school(s) where you were issued an I-20 for attendance.

- N____________________________________  - N____________________________________
- N____________________________________  - N____________________________________

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### Application For Employment Authorization

**Department of Homeland Security**  
**U.S. Citizenship and Immigration Services**

<table>
<thead>
<tr>
<th>For USCIS Use Only</th>
<th>Fee Stamp</th>
<th>Action Block</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Authorization/Extension Valid From</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ Authorization/Extension Valid Through</td>
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<tr>
<td>Alien Registration Number</td>
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<td></td>
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<tr>
<td>Remarks</td>
<td></td>
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</tr>
</tbody>
</table>

**USCIS Office of International Services**

**Sample I-765 for 24-Month STEM OPT Extension**

**DISCLAIMER:** This document is intended only as an informational sample. All applicants are responsible for verifying their I-765 is completed in compliance with the instructions published by USCIS ([https://www.uscis.gov/i-765](https://www.uscis.gov/i-765)). Failure to follow these instructions may result in a denial.

**REMINDER:** Answer all questions fully and accurately. If a question does not apply to you (for example, if you have never been married and the question asks, “Provide the name of your current spouse”), type or print “N/A” unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, “How many children do you have” or “How many times have you departed the United States”), type or print “None” unless otherwise directed.

**Part 1. Reason for Applying**

I am applying for (select only one box):

1.a. □ Initial permission to accept employment.
1.b. □ Replacement of lost, stolen, or damaged employment authorization document, or correction of my employment authorization document **NOT DUE** to U.S. Citizenship and Immigration Services (USCIS) error.

**NOTE:** Replacement (correction) of an employment authorization document due to USCIS error does not require a new Form I-765 and filing fee. Refer to Replacement for Card Error in the What is the Filing Fee section of the Form I-765 Instructions for further details.

1.c. □ Renewal of my permission to accept employment. (Attach a copy of your previous employment authorization document.)

**Part 2. Information About You**

**Your Full Legal Name**

1.a. Family Name (Last Name)  
Trousdale

1.b. Given Name (First Name)  
Tanya

1.c. Middle Name  
N/A

**Other Names Used**

Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in **Part 6.**

**Additional Information**

2.a. Family Name (Last Name)

3.a. Family Name (Last Name)

4.a. Family Name (Last Name)

**REMINDER:**

- “N/A” – for questions that require a written answer
  
  □ N/A

- “NONE” – for questions that require a numerical answer
  
  □ NONE

- Checkboxes – for questions that require a checkbox response, leave blank
  
  □ Yes  □ No

**Select 1.c.**

---

**Form I-765 Edition 08/25/20**

**Must match passport**

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The edition date of the Form I-765 is printed here. To avoid rejection or denial due to filing with an outdated form, visit [https://www.uscis.gov/i-765](https://www.uscis.gov/i-765) and select “Edition Date” for more information.
**USC Office of International Services**

**Sample I-765 for 24-Month STEM OPT Extension**

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### Part 2. Information About You (continued)

#### Your U.S. Mailing Address

5.a. In Care Of Name (if any)  
Dorothy Doheny

5.b. Street Number and Name  
1234 Sample Street

5.c.  
- **X** Apt.  
- □ Ste.  
- □ Flr.  
- 123

5.d. City or Town  
Los Angeles

5.e.  
- CA  
- 5.f. ZIP Code  
90089

6. Is your current mailing address the same as your physical address?  
- □ Yes  
- **X** No

**NOTE:** If you answered “No” to Item Number 6, provide your physical address below.

#### U.S. Physical Address

7.a. Street Number and Name  
5678 Main Street

7.b.  
- **X** Apt.  
- □ Ste.  
- □ Flr.  
- 567

7.c. City or Town  
Los Angeles

7.d. State  
CA  
7.e. ZIP Code  
90089

#### Other Information

8. Alien Registration Number (A-Number) (if any)  
[ ] A  
[ ] NONE

9. USCIS Online Account Number (if any)  
[ ] NONE

10. Gender  
- □ Male  
- **X** Female

11. Marital Status  
[ ] Single  
[ ] Married  
[ ] Divorced  
[ ] Widowed

12. Have you previously filed Form I-765?  
[ ] Yes  
[ ] No

13.a. Has the Social Security Administration (SSA) ever officially issued a Social Security card to you?  
[ ] Yes  
[ ] No

**NOTE:** If you answered “No” to Item Number 13.a., skip to Item Number 14. If you answered “Yes” to Item Number 13.a., provide the information requested in Item Number 13.b.

13.b. Provide your Social Security number (SSN) (if known).  
[ ] 1 1 1 1 1 1 1 1

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USC Office of International Services

Sample I-765 for 24-Month STEM OPT Extension

Select "No"

Read carefully

Since you already have an SSN, 15-17.b. are not applicable – leave checkboxes blank and type or handwrite in black ink “N/A” for 16.a.-17.b.

REMINDER: Answer all questions fully and accurately. In each line for all questions that do not apply to you, type or handwrite neatly in black ink:

- “N/A” – for questions that require a written answer
  N/A

- “NONE” – for questions that require a numerical answer
  NONE

- Checkboxes – for questions that require a checkbox response, leave the checkboxes blank

If you are a dual citizen, enter second country for 18.b.

14. Do you want the SSA to issue you a Social Security card? (You must also answer “Yes” to Item Number 15, Consent for Disclosure, to receive a card.)
   Yes  No

NOTE: If you answered “No” to Item Number 14, skip to Part 2, Item Number 18.a. If you answered “Yes” to Item Number 14, you must also answer “Yes” to Item Number 15.

15. Consent for Disclosure: I authorize disclosure of information from this application to the SSA as required for the purpose of assigning me an SSN and issuing me a Social Security card.
   Yes  No

NOTE: If you answered “Yes” to Item Numbers 14.-15., provide the information requested in Item Numbers 16.a.-17.b.

Father’s Name
Provide your father’s birth name.

16.a. Family Name (Last Name)  N/A
16.b. Given Name (First Name)  N/A

Mother’s Name
Provide your mother’s birth name.

17.a. Family Name (Last Name)  N/A
17.b. Given Name (First Name)  N/A

Your Country or Countries of Citizenship or Nationality
List all countries where you are currently a citizen or national. If you need extra space to complete this item, use the space provided in Part 6. Additional Information.

18.a. Country
   Sweden

18.b. Country
   N/A

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**Place of Birth**

List the city/town/village, state/province, and country where you were born.

19a. City/Town/Village of Birth

Stockholm

19b. State/Province of Birth

N/A

19c. Country of Birth

Sweden

20. Date of Birth (mm/dd/yyyy)

12/16/1989

**Information About Your Last Arrival in the United States**

21a. Form I-94 Arrival-Departure Record Number (if any)

111111111

21b. Passport Number of Your Most Recently Issued Passport

1111234ABC

21c. Travel Document Number (if any)

N/A

21d. Country That Issued Your Passport or Travel Document

Sweden

21e. Expiration Date for Passport or Travel Document (mm/dd/yyyy)

12/16/2023

22. Date of Your Last Arrival Into the United States, On or About (mm/dd/yyyy)

07/13/2018

23. Place of Your Last Arrival Into the United States

Los Angeles LAX

24. Immigration Status at Your Last Arrival (for example, B-2 visitor, F-1 student, or no status)

F-1 student

25. Your Current Immigration Status or Category (for example, B-2 visitor, F-1 student, parolee, deferred action, or no status or category)

F-1 student

26. Student and Exchange Visitor Information System (SEVIS) Number (if any)

N-0000000000

**REMINDER:** Need more space to type or to explain one or more of your answers? Please refer to the final two pages of these instructions for guidance. Part 6 of the I-765 is for additional information applicants need to clarify for USCIS.

If applicable, enter the state and/or province of birth for 19b.

Enter the number from your I-94 Record, which can be retrieved here: [https://i94.cbp.dhs.gov/I94/#/recent-search](https://i94.cbp.dhs.gov/I94/#/recent-search)

Most F-1 students do not have a Travel Document Number, and should type or handwrite in black ink “N/A” for 21c. if not applicable

For 22-23, indicate most recent arrival information from I-94 travel history

Enter SEVIS number from top left corner of your STEM OPT Extension I-20

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Sample I-765 for 24-Month STEM OPT Extension

Information About Your Eligibility Category

27. Eligibility Category. Refer to the Who May File Form I-765 section of the Form I-765 Instructions to determine the appropriate eligibility category for this application. Enter the appropriate letter and number for your eligibility category below (for example, (a)(8), (c)(17)(iii)).

28. (c)(3)(C) STEM OPT Eligibility Category. If you entered the eligibility category (c)(3)(C) in Item Number 27, provide the information requested in Item Numbers 28.a. - 28.c.

28.a. Degree  MS Chemistry

28.b. Employer’s Name as Listed in E-Verify

28.c. Employer’s E-Verify Company Identification Number or a Valid E-Verify Client Company Identification Number

29. (c)(26) Eligibility Category. If you entered the eligibility category (c)(26) in Item Number 27, provide the receipt number of your H-1B spouse’s most recent Form I-797 Notice for Form I-129, Petition for a Nonimmigrant Worker.

REMINDER: Check that the CIP code on your I-20 matches a code on the list of STEM-eligible degrees published by USCIS (https://www.ice.gov/sites/default/files/documents/Document/2016/stem-list.pdf). If you do not have an I-20 with a STEM-eligible CIP code, DO NOT CONTINUE. Contact OIS immediately for additional guidance.

For STEM OPT Extension, type: Lowercase “c”, Number “3”, Capital “C” (c)(3)(C)

For 28.a., type: Degree Level - Major
Degree Level: Bachelor’s (BS), Master’s (MS), or doctorate (PhD)
EXAMPLE: Tanya Trousdale received her Master of Science in Chemistry. She would write “MS Chemistry”.

Enter E-Verify number, not EIN

As a STEM OPT Extension (c)(3)(C) applicant, questions 29-31.b. are not applicable - leave checkboxes blank and type or handwrite in black ink “NONE” for 29 and 31.b.

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**Part 2. Information About You (continued)**

If you answered “Yes” to Item Number 30.c., provide the following information:

30.d. Date you presented yourself to DHS

| Enter “N/A” for 30.d.-30.g. |

30.e. Location where you presented yourself to DHS

| N/A |

30.f. Country of claimed persecution

| N/A |

30.g. Provide an explanation for why you did not enter the United States lawfully through a U.S. port of entry. If you need extra space to complete this item, use the space provided in Part 6, Additional Information.

| N/A |

**NOTE:** Refer to the Special Filing Instructions for Those With Pending Asylum Applications (c)(6) section of the Form I-765 Instructions for more information.

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### 31.a. (c)(35) and (c)(36) Eligibility Category

If you entered the eligibility category (c)(35) in Item Number 27., please provide the receipt number of your Form I-797 Notice for Form I-140, Immigrant Petition for Alien Worker. If you entered the eligibility category (c)(36) in Item Number 27., please provide the receipt number of your spouse’s or parent’s Form I-797 Notice for Form I-140.

| NONE |

31.b. If you entered the eligibility category (c)(35) or (c)(36) in Item Number 27., have you EVER been arrested for and/or convicted of any crime? □ Yes □ No

**NOTE:** If you answered “Yes” to Item Number 31.b., refer to Employment-Based Nonimmigrant Categories, Items 8. – 9., in the Who May File Form I-765 section of the Form I-765 Instructions for information about providing court disposition.

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Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and Signature

NOTE: Read the Penalties section of the Form I-765 Instructions before completing this section. You must file Form I-765 while in the United States.

Applicant's Statement

NOTE: Select the box for either Item Number 1.a. or 1.b. If applicable, select the box for Item Number 2.

1.a. ☒ I can read and understand English, and I have read and understand every question and instruction on this application and my answer to every question.

1.b. ☐ The interpreter named in Part 4, read to me every question and instruction on this application and my answer to every question in □ N/A, in a language in which I am fluent, and I understood everything.

2. ☐ At my request, the preparer named in Part 5, □ N/A, prepared this application for me based only upon information I provided or authorized.

Applicant's Contact Information

3. Applicant's Daytime Telephone Number
   2137402666

4. Applicant's Mobile Telephone Number (if any)
   2137402666

5. Applicant's Email Address (if any)
   tanyat@usc.edu

6. ☐ Select this box if you are a Salvadoran or Guatemalan national eligible for benefits under the ABC settlement agreement.

Applicant's Declaration and Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I furthermore authorize release of information contained in this application, in supporting documents, and in my USCIS records, to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.

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**Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and Signature (continued)**

I understand that USCIS may require me to appear for an appointment to take my biometrics (fingerprints, photograph, and/or signature) and, at that time, if I am required to provide biometrics, I will be required to sign an oath reaffirming that:

1) I reviewed and understood all of the information contained in, and submitted with, my application; and

2) All of this information was complete, true, and correct at the time of filing.

I certify, under penalty of perjury, that all of the information in my application and any document submitted with it were provided or authorized by me, that I reviewed and understand all of the information contained in, and submitted with, my application and that all of this information is complete, true, and correct.

**Applicant's Signature**

7.a. Applicant's Signature

Tanya Tronovale

7.b. Date of Signature (mm/dd/yyyy)  08/25/2020

**DO NOT FORGET YOUR SIGNATURE!**

Signed by hand in black ink within provided box – no typed or electronic signatures allowed

**Part 4. Interpreter's Contact Information, Certification, and Signature**

Provide the following information about the interpreter.

**Interpreter's Full Name**

1.a. Interpreter's Family Name (Last Name)  

B/A

1.b. Interpreter's Given Name (First Name)  

B/A

2. Interpreter's Business or Organization Name (if any)  

B/A

**REMEMBER TO CHECK OPT END DATE ON EAD AND “DATE ISSUED” ON PAGE 1 OF STEM OPT EXTENSION I-20.**

If your application is received by USCIS after the expiration of your OPT EAD and/or more than 60 days after “Date Issued” on Page 1, your STEM OPT Extension will be **DENIED.**
Instructions for “Part 6. Additional Information”

Use Part 6 if you need more space to complete or clarify any responses to questions on the I-765.

EXAMPLE 1: Listing previous/current SEVIS numbers and any prior work authorization (CPT and OPT)

Use Part 6 to provide all previously used SEVIS numbers (if applicable) and evidence of any previously authorized CPT or OPT and the academic level at which it was authorized. Applicants with any previously used SEVIS numbers should use the worksheet from Page 2 of this Sample I-765 for assistance with completing Part 6.

Information About Your Eligibility Category

27. Eligibility Category. Refer to the Who May File Form I-765 section of the Form I-765 Instructions to determine the appropriate eligibility category for this application. Enter the appropriate letter and number for your eligibility category below (for example, (D)(1)(F)(VIII)(C))

Part 6. Additional Information

If you need extra space to provide any additional information within this application, use the space below. If you need more space than what is provided, you may make copies of this page to complete and file with this application or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet. Indicate the Page Number, Part Number, and Item Number to which your answer refers, and sign and date each sheet.

1.a. Family Name (Last Name)
1.b. Given Name (First Name)
1.c. Middle Name
2. A-Number (if any)
3.a. Page Number
3.b. Part Number
3.c. Item Number
3.d. Current and previous SEVIS IDs:

For EXAMPLE 1, the explanation is for the eligibility category from Page 3, Part 2, Item Number 27

Part 6 – Write a short explanation; include current and previous SEVIS numbers, degree level, and type of work authorization completed under each SEVIS number

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EXAMPLE 2: Student name does not fit in space provided
A student’s first name is listed on her passport as “Bhuvanashree Shantilal Deepika”. Due to length, this name does not fit in Section 1.a. on Page 1.

If you do not have sufficient space on Part 6 for additional information, you will need to attach a separate sheet of paper. On any additional papers, type or print your name and I-94 Admission number at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each sheet.

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